

MINUTES
Kentucky Community and Technical College System
Board of Regents
February 25, 2000

Board Members Present:

Ms. Martha C. Johnson, Chair
Ms. Cynthia L. Read, Vice Chair
Mr. Bobby W. McCool, Secretary
Mr. John R. Banks Jr.
Mr. Richard A. Bean
Mr. William E. Beasley
Ms. Latasha M. Dobbs

Ms. Cynthia E. “Cindy” Fiorella
Dr. John F. “Jack” Hanel
Ms. Gladys F. Hoskins
Ms. Lorna D. Littrell
Mr. Mark A. Powell
Mr. Gary Thomas “Tom” Underwood
Dr. Joseph B. Wise, III

CALL TO ORDER Chair Johnson called the meeting of the Kentucky Community and Technical College System Board of Regents to order at 9:35 a.m., February 25, 2000, in the Blandford Lecture Hall, Owensboro Community College, Owensboro. She announced that the press was notified about the meeting on February 18, 2000, and that Carolyn O’Daniel would serve as parliamentarian.

NEW BOARD MEMBER Chair Johnson welcomed new Board member Joseph B. Wise, III. Dr. Wise is the Business Manager and Secretary/Treasurer of the Greater Louisville Building and Construction Trades Council, AFL-CIO. He received a BS degree from Spalding University, an MBA from Bellarmine College, and a doctorate in business administration from Nova Southeastern University.

Dr. Wise is involved in numerous community activities, including membership on the Jefferson County Workforce Investment Board, the Metropolitan Housing Coalition, the Arthur C. Kling Center in old Louisville that assists senior citizens with nutrition, social, and health needs, and the Building Committee at St. Patrick’s Church.

He and his wife, Debbie, will have been married 20 years on April 26, and they have two children, Brad who is 16 and Brittany who is 13.

MEETING HOSTS On behalf of the Board, Chair Johnson thanked the college and community leaders involved in hosting the Board in Owensboro. Individuals named included Jackie Addington, President of Owensboro Community College, her assistants, Bernie Hale and Linda Calhoun, Sandra Appling, Interim Director of Owensboro Technical College, Chamber of Commerce Board Chair Tom Watson, and Billy Joe Miles. Also, she thanked city officials for hosting the System’s

first public information forum regarding the consolidation of functions, services, and programs at Owensboro Community College and Owensboro Technical College.

*INTRODUCTION
OF GUESTS*

Beth Hilliard, Assistant Secretary to the Board, read the names of the guests in attendance (see list on page 22).

*APPROVAL OF
MINUTES*

MOTION: Ms. Read moved that the Board approve the minutes of the December 3, 1999, meeting. Ms. Hoskins seconded the motion.

VOTE: The motion passed unanimously.

*AGENDA
CHANGES*

By unanimous consent, the Board moved the reports of the Academic Committee, Efficiency and Effectiveness Committee, and the Finance Committee ahead of the Executive Committee report. Also, Chair Johnson announced that the Board would meet in executive session before the Executive Committee report.

*COLLEGE
PRESENTATION*

Dr. Addington and Ms. Appling welcomed the Board members to Owensboro, and thanked them for their leadership and support. They commended their faculty and staff for their strong commitment to providing excellent educational opportunities to the citizens of the area. Dr. Addington highlighted the new childcare center and its importance in the lives of students. Sixty-seven percent of Owensboro Community College's enrollment is female, and about one third of those students are single parents. Following their remarks, a brief film produced by Linda Calhoun as a Leadership Academy project was shared with the Board.

*PRESIDENT'S
REPORT*

Dr. McCall presented the highlights of his written report to the Board. These are listed below:

Final Version of the Five-Year Goals (June 2005) from the KCTCS Strategic Plan

- KCTCS will be a national leader in postsecondary education, exemplifying the dynamic, unified system of comprehensive community and technical colleges.
- KCTCS will develop instructional programs of excellence with quality teaching.
- KCTCS will facilitate access to student success by creating a "seamless pathway" across the educational system.
- KCTCS will serve as the Commonwealth's primary provider of workforce training.
- KCTCS will actively participate in the development of vibrant and nurturing communities.

- KCTCS will strengthen and develop partnerships that expand educational opportunities and leverage resources.
- KCTCS will maximize efficient use of technology throughout the system.
- KCTCS will create a dynamic, open, healthy work environment.
- KCTCS will assess the effectiveness of the System for continuous improvement.
- KCTCS will expand and use its fiscal and physical resources effectively and efficiently.

Final List of Two-Year Priorities (June 2002) from the KCTCS Strategic Plan – Members of the Board of Regents, KCTCS Foundation Board, local foundation boards, local boards of directors, local advisory boards, college presidents and directors, and numerous others provided input on the System’s two-year priorities listed below.

- Showcase the System with education and marketing efforts.
- Maximize community-driven efforts to consolidate community and technical colleges’ programs and services.
- Undertake a comprehensive program and curriculum review to ensure rigor, relevancy, and effectiveness.
- Enhance access.
- Increase enrollment.
- Maximize financial resources for students.
- Develop and implement a statewide comprehensive workforce development system to provide customized training.
- Strengthen community relationships.
- Promote the development of healthy children.
- Build strategic alliances to leverage resources.
- Provide responsive process and procedures for the use of technology.
- Enhance human resource systems.
- Promote faculty/staff development.
- Assess programs and services at the college and System levels.
- Define standards that assure and align quality and guarantee continued accreditation.
- Pursue aggressive resource development strategies and promote initiatives that result in cost-effective operations.

Community and Economic Development – KCTCS and Cisco will announce soon the first statewide project to raise information technology skill levels of Kentucky’s workforce. Other projects involve numerous businesses and industries, Bluegrass State Skills Corporation, Cabinet for Families and Children, Workforce Development Cabinet, and other agencies.

Administrative Systems/Information Systems – Project Unity, the implementation of KCTCS administrative systems, is proceeding very well. The student records module—registration, tuition calculation, billing, grading, and transcript production—will be implemented in June 2000.

Leadership Update – The presidential search at Hopkinsville Community College is approaching the final stages. The search at Somerset Community College should be completed within the next two or three weeks. Prestonsburg Community College's search process for the position of president has begun, and the goal is to have a new president identified by July 1. The search for a president for the proposed Northern Kentucky Community Technical College will begin in April. Dr. Earl Wittrock, who has announced his retirement, will continue to serve as the director of Northern Kentucky Technical College through the transition phase.

Western Kentucky Dental Assisting/Dental Hygiene Program – Sites for this collaborative program include West Kentucky Technical College, Henderson Community College, Elizabethtown Community College, and Hopkinsville Community College.

Enrollment Management Seminar and Workshop – The System office and leadership/enrollment management teams from the colleges will participate in an enrollment management seminar in March. A nationally recognized firm in student recruitment and retention strategies, Noel Levitz, will conduct the workshop.

Changing Lives Billboards – KCTCS is involved in *changing lives* and this is the focus of the spring advertising and public relations campaign in March and April. The goal of the campaign is to enhance the System's image and promote enrollment.

Year 2000 Focus – RSVP – The past year's focus was on **A**ssessing the status of the System, seeking **S**upport for the System, and gaining **K**nowledge about the statewide System. The ASK project was an instrumental part of the development of the *Strategic Plan*, and the ASK final report has been distributed. The focus for the year 2000 is the RSVP project—**R**esponsive **S**olutions through **V**igorous **P**lanning. A number of responsive solutions have already been implemented and others are planned. Those in place include the memorandum of agreement process for consolidation efforts, the Workforce Investment Network System (WINS) Initiative, and internal/external communication initiatives. Solutions planned include enrollment management workshops and the spring marketing campaign.

The **Vigorous Planning** process will include the development of objectives, specific action plans, implementation plans, and accountability measures at the System level and at the college level. The System's focus will be on the major issues--the New Horizons initiative, enrollment management, academics, workforce economic development, PeopleSoft, and organizational structure. The transitional organizational structure is being changed, and the vice presidents will have responsibility for any one or all of the areas previously mentioned rather than a "functional" area such as finance or academics. The chancellors work very closely as a team, and the college presidents and directors are involved in **Vigorous Planning** at the college level.

In order to promote strategic planning, link college and system goals, and assess internal and external environments, a Snapshot Project will be implemented. This project will include three site visits to each college, on-site internal and external interviews, compilation of data, and a written assessment, all of which will provide "snapshots" that reveal the colleges' strengths and weaknesses. Flexible plans and processes involving internal and external leadership can then be developed to address the needs of the colleges.

CHAIR'S REPORT A summary of Chair Johnson's report follows:

Helen Mountjoy, Chair of the Kentucky Board of Education, has invited nominations for the Joseph Kelly award that is given annually. The deadline for nominations is April 11.

Dr. Wise has been appointed to the Academic and Curriculum Committee, and Mr. Beasley has been appointed to the Efficiency, Effectiveness, and Accountability Committee.

Chair Johnson and Vice Chair Read attended the Council on Postsecondary Education (CPE) meeting for chairs and vice chairs. This was the first time that the board chairs of all of the postsecondary education institutions had met.

The reception at the Governor's Mansion on January 20 was very successful, with many legislators in attendance. The many favorable comments about KCTCS from legislators helped to validate the progress and the impact that the System is making in the state.

The site for the September Board meeting is Bowling Green. This will enable the Board members to attend the CPE Trusteeship Conference scheduled for the same timeframe.

*ACADEMIC
COMMITTEE*

Dr. Hanel presented the Committee's report.

*Program
Descriptions*

RECOMMENDATION: That the Board approve revised descriptions for the associate in applied science degree (AAS) degree, associate in applied technology (AAT) degree, diploma program, and certificate program.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation.

The revised AAS degree includes 15 – 27 credit hours of general education and 45 – 61 credit hours of technical/support courses. Previously, the program included 20 – 27 credit hours of general education and 45 credits hours of technical courses. This is consistent with the requirements of the Council on Occupational Education (COE) and the Southern Association of Colleges and Schools (SACS). Both the AAS degree and the AAT degree were revised to include a limit of 76 credit hours rather than 72. The revised diploma program defines a range of 36 – 68 credit hours instead of a timeframe of “one to two years.” It includes 6 hours of general education and 30 – 62 credit hours of technical courses. The certificate program as revised includes a range of 12 – 36 credit hours instead of a timeframe of “one year or less.”

VOTE: The motion passed unanimously.

*New Program
Proposals*

Dr. Hanel reported that the Committee had reviewed the new program proposals to ensure that they supported the KCTCS mission, met the needs of their local communities, included an approved curriculum, avoided duplication, and maximized collaboration. The Committee also considered how the new program would be funded, and whether or not the proposing college had met its equal opportunity objectives. The programs brought forward by the Committee are listed below.

*AAS in Agricultural
Technology – HCC
& MTC*

RECOMMENDATION: That the Board approve an AAS in Agricultural Technology for Henderson Community College in collaboration with Madisonville Technical College.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation.

VOTE: The motion passed unanimously.

AAT in Business and Office Technology - NKTC RECOMMENDATION: That the Board approve for submission to CPE an AAT in Business and Office Technology for Northern Kentucky Technical College.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation.

VOTE: The motion passed unanimously.

AAT in Culinary Arts – ATC & BGTC RECOMMENDATION: That the Board approve an AAT in Culinary Arts with diplomas in Food Service Healthcare Worker, Restaurant Cook, Kitchen Supervisors, and Head Bakers for Ashland Technical College, and approve for submission to CPE an AAT in Culinary Arts for Bowling Green Technical College.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation.

VOTE: The motion passed unanimously.

AAS in Early Childhood Education – ECC HCC, & STC RECOMMENDATION: That the Board approve an AAS in Early Childhood Education for Elizabethtown Community College, Henderson Community College, and Somerset Technical College.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation.

VOTE: The motion passed unanimously.

AAT in Electronics Technology – HTC RECOMMENDATION: That the Board approve for submission to CPE an AAT in Electronics Technology for Hazard Technical College.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation.

VOTE: The motion passed unanimously.

AAT in Industrial Maintenance Technology – HTC RECOMMENDATION: That the Board approve for submission to CPE an AAT in Industrial Maintenance Technology for Hazard Technical College.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation.

VOTE: The motion passed unanimously.

*AAS in Law
Enforcement – ECC*

RECOMMENDATION: That the Board approve an AAS in Law Enforcement for Elizabethtown Community College.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation.

Mr. Beasley asked how the proposed program would work with Eastern Kentucky University's (EKU) program in Law Enforcement. Tony Newberry, Chancellor for the Community Colleges, responded that ECC would be meeting with ECU officials in April to explore transfer options. About three years ago the law enforcement faculty in the community colleges revised the curriculum in consultation with ECU faculty. There is already a very sound two-plus-two agreement in place that is working quite well at the community colleges that already offer the AAS in Law Enforcement.

VOTE: The motion passed unanimously.

*AAT in Machine
Tool Technology -
MTC, OTC, &
RTC*

RECOMMENDATION: That the Board approve for submission to CPE AAT degree programs in Machine Tool Technology for Madisonville Technical College, Owensboro Technical College, and Rowan Technical College.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation.

VOTE: The motion passed unanimously.

*AAT in Medical
Laboratory
Technology -
CKTC & CVTC*

RECOMMENDATION: That the Board approve an AAT in Medical Laboratory Technology for Central Kentucky Technical College, and approve for submission to CPE an AAT in Medical Laboratory Technology for Cumberland Valley Technical College.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation.

VOTE: The motion passed unanimously.

*AAT in Medical
Office Technology -
WKTC*

RECOMMENDATION: That the Board approve an AAT in Medical Office Technology with options in Administrative, Insurance Coding, Medical Records, and Transcription for West Kentucky Technical College.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation.

VOTE: The motion passed unanimously.

*AAS in Professional
Craft: Pottery –
SECC*

RECOMMENDATION: That the Board approve an AAS in Professional Craft with a Pottery option for Southeast Community College.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation.

VOTE: The motion passed unanimously.

*AAS in Respiratory
Care – CVTC*

RECOMMENDATION: That the Board approve for submission to CPE an AAS in Respiratory Care for Cumberland Valley Technical College.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation.

VOTE: The motion passed unanimously.

*AAT in Welding
Technology – JTC*

RECOMMENDATION: That the Board approve an AAT in Welding for Jefferson Technical College.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation.

VOTE: The motion passed unanimously.

*AAS in General
Occupational/
Technical Studies
for all Technical
Colleges*

RECOMMENDATION: That the Board approve an AAS in General Occupational/Technical Studies for each technical college listed below:

Ashland Technical College	Laurel Technical College
Bowling Green Technical College and	Madisonville Technical College
KY Advanced Technology Institute	Mayo Technical College
Central Kentucky Technical College	Northern Kentucky Technical College
Cumberland Valley Technical College	Owensboro Technical College
Elizabethtown Technical College	Rowan Technical College
Hazard Technical College	Somerset Technical College
Jefferson Technical College	West Kentucky Technical College

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation.

Keith Bird, Chancellor for the Technical Colleges, explained that the proposed program would serve as an individualized program for students enabling them to use credit previously earned through formal courses or experiential learning. Businesses and industries have found this type of program to be very important for employee professional development. Dr. Bird referenced letters from businesses and industries that expressed strong support for the awarding of credit for prior learning experiences and for individualizing programs. Formal recognition of education, training, and experience in the form of an associate degree enhances promotion opportunities for employees in business and industry.

COE has approved the degree concept. SACS officials have asked for more definitions in terms of the experiential learning component. These include the ground rules for accepting experiential credit, more specificity in general education requirements, and the evaluation of technical course credit by faculty who teach in the field. CPE has requested that KCTCS staff make a presentation on the program at a Council meeting.

Dr. Newberry described the proposed program as an innovative concept based on program models in other states. In concept the proposed program is very similar to the AAS in Technical Studies that Paducah Community College developed in partnership with West Kentucky Technical College in the mid nineties. The community college presidents are interested in the program, and several want to develop it for their colleges.

Ms. Fiorella said that she has a client who will be very interested in this program. Mr. McCool commended Dr. Bird, Dr. Newberry, and the college directors and presidents for their work on this important

program. Dr. McCall said that the proposed program represents a major step forward in that it includes experiential learning. He expressed appreciation to Dr. Bird and Dr. Newberry for their leadership and for ensuring that the colleges were involved.

VOTE: The motion passed unanimously.

Chair Johnson thanked the Academic Committee members for their thorough review of the proposals. She said that pending CPE and COE approval, all of the technical colleges would offer at least two associate degrees, and all technical colleges would be eligible to be classified by the U. S. Department of Education as degree granting institutions.

Dr. Hanel thanked the members of the Academic Committee, the Chancellors, and the faculty and staff involved in developing the proposals for their diligent work.

EEA COMMITTEE Ms. Littrell presented the Committee's report.

Institutional Effectiveness Model Ms. Littrell distributed copies of an institutional effectiveness model listing the KCTCS key performance indicators that the Board would like for the System to measure and four additional sets of mandatory measures. The mandatory measures are set by CPE, the Workforce Investment Act, the Perkins Grant, and the Integrated Postsecondary Education Data System (IPEDS). The next step of the process is to develop operational definitions of the accountability terms. For example, the term, "completions" according to IPEDS means determining the number of students graduating within a prescribed time period. The term "completions" under the Workforce Investment Act means determining the number of individuals that met their job goals. After the definitions are determined, the System must decide how to measure the various indicators, set goals, and assess progress.

KCTCS will be using surveys at the System office to collect system-wide data that can be linked with PeopleSoft in the future for accountability reporting.

Policy on Institutional Effectiveness RECOMMENDATION: That the Board adopt the *Policy on Institutional Effectiveness*.

MOTION: On behalf of the Efficiency, Effectiveness, and Accountability Committee, Ms. Littrell moved that the Board approve the recommendation.

The draft policy was reviewed at the Board's December meeting.

VOTE: The motion passed unanimously.

*Degree Program
Eligibility Status
for 2000*

Ms. Littrell distributed copies of the degree program eligibility status worksheets for the community colleges for calendar year 2000. These sheets indicate each community college's progress on its four equal opportunity objectives. Six community colleges are automatically eligible for new degree programs. Three colleges are eligible for new programs through the "quantitative waiver" process, and four colleges are not eligible for new programs.

*Timetable for
Including Technical
Colleges in the
KY Plan*

Ms. Littrell referenced a letter that Dr. McCall had sent to each Board member reporting that effective July 1, 2000, the technical colleges will be participating in the *Kentucky Plan for Equal Opportunities in Postsecondary Education*. Fall 1999 is the base year for data collection for four areas— enrollment of African American students; employment of African-Americans in executive, administrative, and managerial positions; employment of African Americans as faculty; and employment of African Americans as other professionals. In the fall of 2000, CPE will evaluate the technical colleges in those four areas, and that evaluation will determine the eligibility of the colleges for starting new degree programs in fall 2001.

*Quantitative Waiver
for Owensboro
Community
College*

RECOMMENDATION: That the Board adopt a resolution exercising its option for a quantitative waiver on behalf of Owensboro Community College (OCC) for the 2000 calendar year under the waiver provision of KRS 164.020, Section (18), as implemented through *Administrative Regulation 13 KAR 2:060*.

MOTION: On behalf of the Efficiency, Effectiveness, and Accountability Committee, Ms. Littrell moved that the Board approve the recommendation.

Ms. Littrell explained that OCC met two of its four equal opportunity objectives and is eligible for a quantitative waiver that would permit the college to submit new degree programs for approval during calendar year 2000. OCC has made progress toward meeting its objectives and continues its efforts to improve in all four areas. The college is in the process of developing a comprehensive diversity plan.

VOTE: The motion passed unanimously.

*FINANCE
COMMITTEE*

Mr. Bean presented the report of the Finance, Administration, and Technology Committee.

Ratification of

RECOMMENDATION: That the Board ratify the personnel actions

Personnel Actions as listed on pages 147-154 in the agenda book.

MOTION: On behalf of the Finance, Administration, and Technology Committee, Mr. Bean moved that the Board approve the recommendation.

Mr. Bean reported that the Finance Committee was assured that equal employment opportunity and affirmative action guidelines were used in all employment actions.

VOTE: The motion passed unanimously.

*Quarterly
Financial Report*

Balance Sheet - The balance sheet is in excellent condition at this time. The System has improved its fund balance by approximately \$6.1 million mainly from cash from fiscal year end 1999.

Statement of Current Funds Revenues and Expenditures – The System budget is in line with mid-year expectations, with the total revenues and appropriated fund balances at 49 percent of amount budgeted and the total expenditures at 47 percent of amount budgeted. Mr. Byford expressed the opinion that the System would be within budget for both revenue and expenditures at the end of the fiscal year.

The Committee discussed all revenue and expenditure items that varied by 5 percent or more from the 50 percent mark. State appropriation is at 55 percent of amount budgeted. This item is over budget because state appropriations are front-loaded for the first quarter of a fiscal year. On the expenditure side, debt service is at 99% of amount budgeted. This item is on target as the major payment occurs in October.

*2000-2001 Budget
Development
Guidelines*

The *Budget Development Guidelines* will be presented to the Board in April for action, with the *KCTCS Strategic Plan* being the driving force for the *2000-2001 Budget*. The colleges are beginning to get reports that will be needed to analyze their expenditures, and they will have access to about six months of financial history on the new PeopleSoft system. This means that individual colleges will have to retrieve some information from old documents. Some of the colleges have indicated frustration with the budget component of the PeopleSoft software, but improvements continue to be made. The budget development process will work much smoother in the future.

Project Unity

Board members may have read articles in the newspapers about higher education institutions in other states that are having difficulty with certain components of PeopleSoft. Those institutions have old systems that are very sophisticated, and they are implementing heavily

modified versions of PeopleSoft. Jon Hesseldenz indicated to the Finance Committee that KCTCS would not experience those difficulties as KCTCS is implementing the software without modifying it. Also, KCTCS' legacy systems are not very sophisticated. KCTCS leadership is committed to the implementation, and experienced consultants are assisting with it.

Based on a suggestion from Chair Johnson, the Board workshop in April will include a demonstration of the PeopleSoft components.

Dr. Hanel said that some people received their W-2 forms late, and he asked if this were related to PeopleSoft. Mr. Bean said that the Finance Committee was not aware of any problems with the W-2 forms. Dr. Hesseldenz said that there were no processing problems, but some employees had not updated their addresses. Chair Johnson asked Dr. McCall to follow up on the issue.

*EXECUTIVE
SESSION*

MOTION: Ms. Read moved that the Board go into Executive Session pursuant to KRS 61.810 (1) (c)--Proposed or Pending Litigation and KRS 61.810 (1) (f)—Individual Personnel Matters. Mr. Bean seconded the motion.

VOTE: The motion passed unanimously, and the Board went into Executive Session at 11:15 a.m.

OPEN SESSION

The Board reconvened in open session at 11:35 a.m. Chair Johnson reported that the Board had completed its assessment of Dr. McCall's first year performance as President of KCTCS. The Board described his performance as excellent. The assessment process included an internal/external evaluation form used to collect input from Board members, Cabinet members, selected other employees, and external people with whom Dr. McCall works. Eighty-five percent of the forms were returned. On behalf of the Board, Chair Johnson thanked Dr. McCall for serving as the first President of KCTCS.

*EXECUTIVE
COMMITTEE*

Chair Johnson presented the report from the Executive Committee, which included four additional agenda items--continued employment status, amended *HBI Resolution*, support of SB 259, and a presentation from the Mayor of Somerset and the Pulaski County Judge Executive.

*Section 1.4 of
the Bylaws*

RECOMMENDATION: That the Board adopt the revised *Section 1.4, Process for Selection of Non-Appointed Members, of the Board's Bylaws* shown on pages 40-41 in the agenda book.

MOTION: On behalf of the Executive Committee, Chair Johnson moved that the Board approve the recommendation.

Chair Johnson reported that staff prepared the revised *Section 1.4* in response to a request from the Board that the election process for non-appointed members be standardized between the branches and that the process be included in the *Bylaws*. The Executive Committee and the Board reviewed the revised *Section* in December and suggested changes. Those changes are reflected in the version that appears in the agenda book. In January, a taskforce of Board members reviewed the President's proposed administrative procedures for implementing the process.

Mr. Underwood spoke in favor of the process used in the past for the selection of the community college student representative to the Board, i.e., selection of a representative from the group of current community college student government presidents. He pointed out that in order to be a student government president in a community college a student must have earned 30 credit hours. Also, he said that the *Kentucky Revised Statutes* specify that the student representative to the board for each of the regional universities is the student government president.

MOTION: Mr. Underwood moved that the motion be amended to include student eligibility criteria in the proposed *Selection Process*. . The motion to amend died from lack of a second.

VOTE ON THE ORIGINAL MOTION: By a roll call vote, the motion passed unanimously.

MOTION: Mr. Underwood moved that the President consider including in the administrative procedures for implementing the Board's *Process for Selection of Non-Appointed Members* student eligibility criteria similar to that used for the election of community college student government presidents—sophomore standing with a 2.0 grade point standing. Mr. Beasley seconded the motion.

Discussion focused on whether or not eligibility criteria for other elected Board members are specified and the criteria used in the past for student representatives from technical and community colleges. Mr. Banks pointed out that the Board's *Process* already requires each candidate to submit background information, experience, and plans for representing the system-wide constituency. Ms. Fiorella reminded the Board of the large number of non-traditional students who attend the technical and community colleges. Mr. Bean pointed out that KCTCS is an inclusive institution. Dr. McCall said that his concern is that any credit hour restriction would exclude some students. Mr. Powell said

that many technical college students become employed and leave after earning 30 credit hours—sophomore standing. Mr. Beasley said that it is important to set student eligibility standards.

MOTION: Mr. Bean moved the previous question. Ms. Littrell seconded the motion.

VOTE ON PREVIOUS QUESTION MOTION: The motion passed unanimously.

VOTE ON ORIGINAL MOTION: A roll call vote resulted in a tie, and the motion failed.

Chair Johnson requested that Dr. McCall inform the Board at some point as to the criteria used for student eligibility. [Later in the meeting, Dr. McCall proposed that the criteria for student eligibility be listed as “full-time students in good standing and not on academic probation.” The consensus of the Board was that this would be appropriate.]

*Naming of Fine
Arts Center –
MCC*

RECOMMENDATION: That the Board approve the naming of Madisonville Community College Fine Arts Center the “Glema Mahr Center for the Arts.”

MOTION: On behalf of the Executive Committee, Chair Johnson moved that the Board approve the recommendation.

The gift from Ms. Glema Mahr meets the criteria specified in the Board’s *Policy on Naming of Buildings and Facilities for Private Donors*.

VOTE: The motion passed unanimously.

*Technical Colleges
in Bowling Green*

RECOMMENDATION: That the Board approve the consolidation of the Kentucky Advanced Technology Institute (KATI), Bowling Green Technical College (BGTC), and the Glasgow campus into a single institution to be named the South Kentucky Technical College and direct staff to apply for COE approval of a substantive change.

Chair Johnson reported that the Executive Committee took no action on the recommendation, and she asked Dr. Bird to present the proposal to the Board.

Dr. Bird explained that the technical colleges in Bowling Green and the campus in Glasgow have operated administratively as a single college on a pilot basis since mid 1998. The real issue is the naming

of the college. The System provided criteria for the faculty, staff, students and advisory groups to use when proposing names for the college. Jack Thomas, director of the colleges in Bowling Green, conducted a comprehensive review of the naming issue with his faculty, staff, and advisory groups. The recommendation from those groups is to name the consolidated college South Kentucky Technical College.

Dr. Bird said that his recommendation is that the Board consider using the name of the Area Development District (Barren River) when naming the college. The Area Development District includes ten counties, the primary service area of the college. However, KATI has served students from more than 50 counties.

MOTION: Ms. Littrell moved that the Board name the consolidated technical colleges in Bowling Green and the campus in Glasgow the Barren River Technical College. Mr. Banks seconded the motion.

Dr. Bird explained that with that proposed name, the campuses would keep their subtitles—KATI, Bowling Green campus, and Glasgow campus.

Mr. Powell said that the college's faculty, staff, and administrators would probably welcome the name and that it had been suggested previously.

Dr. Thomas said that he was not sure that the college should be named Barren River Technical College, but that he was looking to the Board for guidance.

Mr. Beasley pointed out that the faculty and staff did not ask that the college be named the Barren River Technical College, and suggested that the Board send the name back to the college as a recommendation. Chair Johnson pointed out that the Board does not have a policy on the naming of colleges

MOTION: Mr. Beasley moved that the motion be amended to suggest the name Barren River Technical College and that the name become effective if the college accepts it. Mr. Banks seconded the motion.

VOTE: The motion to amend passed unanimously.

VOTE ON AMENDED MOTION: The amended motion passed unanimously.

Chair Johnson directed Dr. McCall to ask staff to prepare a proposed policy on naming colleges.

*Community-Driven
Consolidation
Efforts*

Chair Johnson distributed a matrix that summarized the status of each of the colleges in the consolidation of functions, services, and programs.

*Policy on
Continued
Employment
Status*

Chair Johnson distributed a proposed *Policy on Continued Employment Status*. She explained that the policy is needed to provide clarification on the meaning of the term “continued employment status” as used in the section entitled *Introductory Period* in the *KCTCS Personnel Policy Manual*. “Continued employment status” means that any adverse employment action taken for disciplinary reasons shall be for just cause.

Dr. Hanel suggested that the words “disciplinary reasons” be deleted from the last sentence of the first paragraph of the proposed policy. Chair Johnson suggested that Board members send their comments and suggestions about the proposed policy to General Counsel Haverstock. The proposed policy will be presented to the Board for action at the April meeting.

Mr. Powell requested that a statement on the current *KCTCS Application for Employment* be clarified. The statement now reads: “I acknowledge that my employment may be terminated and any offer of employment, if such is made, may be withdrawn, with or without cause and without prior notice, at any time, at the option of KCTCS or myself.”

*Amended HB1
Resolution*

RECOMMENDATION: That the Board adopt an *Amended Resolution Supporting House Bill 1*.

MOTION: On behalf of the Executive Committee, Chair Johnson moved that the Board adopt the *Amended Resolution Supporting House Bill 1*.

The Board adopted at its December meeting a *Resolution Supporting House Bill 1* “as it pertains to KCTCS without revisions or amendments for the 2000-2002 biennium.” The Executive Committee is recommending that the Board adopt an **amended** resolution to support HB 1 “as it pertains to KCTCS without **substantive** revisions or amendments for the 2000-2002 biennium.” The Committee believes that members of the General Assembly have introduced some bills related to HB1 that do not represent substantive changes and that the Board should support.

Dr. Hanel said that while he supports the amended resolution in general, he would abstain from voting because of the Executive Committee's position that SB 244, which gives one full vote to the elected members of the KCTCS Board of Regents, represents a substantive change. Mr. Powell said that he would also abstain from voting.

VOTE: The motion passed with nine "yes" votes. Dr. Hanel, Mr. McCool, Mr. Powell, and Mr. Underwood abstained from voting.

*KCTCS
Legislative
Agenda*

Mr. Burcham distributed two handouts summarizing the legislative agenda and legislation directly related to KCTCS. Specific bills mentioned are listed below:

- HB 40 – Confirms executive orders creating nominating commissions for each community college board of directors.
- HB 631 – Enacts the Fire Commission proposal for the Commission to be transferred to KCTCS.
- SB 131 – Prohibits KCTCS employees, with exception of president, chancellor, vice president, academic dean, administrator, or any position that sets policy or has authority to recommend policy from being fired or penalized without just cause.
- SB 244 – Gives one full vote to the faculty, staff, and student members of the KCTCS Board of Regents.
- SB 259 – Adds a staff member to the board of directors for community colleges.

It was noted that based on the Board's *Amended Resolution Supporting HBI*, the Board would not support HB 244 as it would be a substantive change.

SB 259

RECOMMENDATION: That the Board support SB 259 that adds a staff member to each of the community college's board of directors.

MOTION: On behalf of the Executive Committee, Chair Johnson moved that the Board approve the recommendation.

VOTE: The motion passed unanimously.

*Somerset
Presentation*

Chair Johnson introduced J. P. Wiles, Mayor of Somerset, and Darrell Beshears, Pulaski County Judge Executive, who presented a proposal to change the name of Somerset Community College to Southern Kentucky Community College. A summary follows:

Mayor Wiles - Somerset Community College is a regional college. It is located in Somerset, which has become a regional city with regional

medical, shopping, and banking centers. Somerset is the fifth fastest growing city in the state, and it will continue to grow as industries continue to locate in Somerset. Somerset wants the name of the college to reflect the broad area that it serves--eight to ten communities, with extension campuses in two other cities. The community believes that the name Southern Community College would send the message that the college belongs to and serves a broad region.

Judge Beshears – In 1986, Somerset officials developed a vision and a plan to educate people in the region and provide new jobs in the area. This vision and plan followed a period of little growth and development with a high unemployment rate and a significant loss in revenue sharing in Pulaski County. The plan included a one-percent occupational tax in the county and revenue sharing with the cities. In 1986, the unemployment rate was more than 8 percent, whereas today it is 3.9 percent. This happened because of the vision and plan put into place, a plan that brought industrial jobs into the community and region. Somerset Community College and Somerset Technical College play an important role in the area's economic development plan. Major industries usually ask about the availability of training in a community, and the colleges have always provided the necessary education and training. City officials have talked with Congressman Rogers and other leaders, and they are convinced that Somerset Community College should clearly reflect that it has become a regional college. The name Southern Community College would do that, and other counties in the region would be more supportive of the college. A bill to change the name is being introduced in the General Assembly, and the city is requesting the support of the KCTCS Board of Regents.

Chair Johnson said that the name change proposal was discussed during the Executive Committee meeting as was the proposed naming of the technical colleges in Bowling Green. She said that the Board needed more time to develop a policy on the naming of colleges and asked Mayor Wiles and Judge Beshears to respond to that approach. They indicated that would be appropriate, and reminded the Board that about \$8.5 million was in the federal budget for Somerset Community College. Such funding may be limited by not emphasizing through a name change the broad regional area that the college serves.

MOTION: Mr. Bean moved that the Board support any legislation that would authorize the KCTCS Board of Regents in consultation with Somerset leaders to consider and implement, if so deemed appropriate by the KCTCS Board of Regents, a name change of the

community college in Somerset, Kentucky. Ms. Dobbs seconded the motion.

Mr. Bean explained that House Bill 1 specifically states that the community college names would remain the same; thus, legislation is necessary to change the name of a community college. The motion, if passed, would allow the Board and the college to work together on a name change without waiting for the next legislative session.

Mr. Beasley said that he wanted to go on record saying that Southern Community College is an inappropriate name as southern Kentucky consists of several hundred miles. Mr. Bean said that the Executive Committee had expressed that view to Judge Beshears and Mayor Wiles.

VOTE: The motion passed unanimously.

NEXT MEETING April 27-28, 2000, Paducah

ADJOURNMENT MOTION: Ms. Hoskins moved that the meeting adjourn. Ms. Littrell seconded the motion.

VOTE: The motion passed, and the meeting adjourned at 2:10 p.m.

April 28, 2000
Date Approved By
Board of Regents

Martha C. Johnson, Chair
KCTCS Board of Regents

Bobby W. McCool, Secretary
KCTCS Board of Regents

Michael B. McCall, Ed.D.
KCTCS President

KCTCS Board of Regents

Meeting Guests– February 25, 2000

President's Cabinet

Dr. Michael B. McCall, President
Dr. Keith Bird
Mr. Timothy R. Burcham
Mr. Jim Byford
Dr. Candace Gosnell
Ms. Beverly Haverstock
Dr. Jon Hesseldenz
Ms. Beth Hilliard
Dr. Judith James
Dr. Anthony L. Newberry

System Office Staff

Mr. Bryan Armstrong
Mr. Gary Dean
Dr. Carolyn O'Daniel
Ms. Lee Pacey
Ms. Patsy Stice

College Representatives

Ashland Technical College
Mr. Richard Kendall, Director

Bowling Green Technical College & KATI
Dr. Jack Thomas, Director
Mr. Mark Brooks
Mr. Mike Riggs
Mr. Rick Wilson

Central Kentucky Technical College
Ms. Ruth McCleese, Academic Dean
Ms. Karmen Wheeler

Cumberland Valley Technical College
Ms. Denise Sharpe, Director
Ms. Susan Croushorn, Academic Dean

Elizabethtown Community College
Dr. Thelma White, President

Elizabethtown Technical College
Mr. Neil Ramer, Director
Ms. Sue French, Academic Dean

Henderson Community College
Dr. Patrick Lake, President
Dr. David Brauer, Academic Dean

Madisonville Community College
Dr. Judith Rhoads, President

Madisonville Technical College
Ms. Lisa Howerton, Academic Dean

Northern Kentucky Technical College
Dr. Earl Wittrock, Director
Ms. Carol Reed Mohoney

Owensboro Community College
Dr. Jacqueline Addington, President
Ms. Linda Calhoun
Ms. Bernie Hale
Dr. Greg Labyak, Academic Dean
Mr. Larry Miller, Student Affairs Dean

Owensboro Technical College
Ms. Sandra Appling, Interim Director
Mr. Keith Boarman
Mr. Mike Gore
Mr. Mark Welch

Rowan Technical College
Mr. Kenneth J. Brown, Director
Mr. Michael Davis

Somerset Technical College
Dr. Carol Van Hook, Director
Mr. Greg Fryman, Academic Dean

Southeast Community College
Dr. Roger Noe, Academic Dean

West Kentucky Technical College
Dr. Paul McInturff, Director

Others

Judge Darrell Beshears, Pulaski County Judge Executive
Mr. Mark Cooper, *Owensboro Messenger Inquirer*
Mr. Scott LeCates, AFT
Mayor J. P. Wiles, City of Somerset